

RICHARD DAVIS

League City, TX 77573 | Cell: Ask | RealRichardD28@gmail.com / www.linkedin.com/in/richard-e-davis-jr

July 2021

RE: Desktop Support Technician for hire:

To whom it may concern,

I believe I possess the necessary skills and experience you are seeking and would make a valuable addition to the team.

As my resume indicates, I possess more than five years of experience in the IT & computer field. This includes personal hands-on experience working with/repairing computers, professional experience in the field, as well as both formal and personal education. Including, but not limited to: Associates in Computer Science in 2018, CompTIA A+ & Network+ certifications.

My professional work history includes Managing Member, co-owner and Registered Agent at Revolution Games, LLC, Xfinity Residential Sales Professional at Comcast and most recently Technical/Help Desk Support Analyst at San Jacinto College Central campus.

My responsibilities at Revolution Games, LLC were as follows: As a Managing Member and the Registered Agent of Revolution Games, LLC, my responsibilities included managing Excel spreadsheets for business revenue and taxes; maintaining company equipment, network, computer systems and software; managing assets and vendor relations and setting product price points based off of the MSRP and local market.

At my previous employer with Comcast, where it pertains to this job, I did basic setup/install and troubleshooting of client's network and equipment for residential homes.

And my most recent and current position at San Jacinto College includes identifying client issues quickly to effectively administer potential solutions both on-site and remotely. I assisted in setting up new facilities and deployed dozens of laptops/desktops on-site, both client and lab. As well my position has required me to have basic knowledge and understanding of Azure Services, AD, SCCM, CMD, CMC, Print Management, RDP, Reg-Editor and more.

Please see my link to my Resume for more details, and I look forward to speaking with you for further details and interview opportunities regarding any available current or future Desktop Support positions. Get to know me: Visit my website, listed at the bottom of my resume, to know who you're hiring and to view more recent work in my capabilities with website design/development.

Sincerely,
Richard E. Davis Jr.